



# MEMORIAL THICKET<sup>SM</sup> HOMEOWNERS ASSOCIATION, INC.

## MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

AT THE HOME OF MEGHAN LEE, 15411 OLD STONE TRAIL

MARCH 9, 2022

A meeting of the Board of Directors (the “Board”) of Memorial Thicket Homeowners Association, Inc. (“MTHA”) was called to order by Brenda Holden at 7:12 p.m. on March 9, 2022 at the home of Meghan Lee, 15411 Old Stone Trail. Board members in attendance were Brenda Holden, Reese Brito, Greg Sergesketter, Lyn Buza, and Meghan Lee. Tom Skerl of the Architectural Control Committee was also in attendance.

### ***APPROVAL OF MINUTES***

After discussion and upon a motion duly made and seconded, the minutes from the February 15, 2022 meeting were approved with changes.

### ***ARCHITECTURAL CONTROL COMMITTEE (ACC)***

*Report by Tom Skerl* – The ACC has been doing walkabouts throughout the neighborhood. He has noticed that many lamp posts are not in working order. He will help Reese with ongoing projects such as: testing the A/C in the Guardhouse, the flag coming out of the brick at the Guardhouse, and the street signs. Everybody is doing well with their major renovations.

### ***OLD BUSINESS***

*Status of Homes* – The Board discussed the status of certain homes, the actions taken to date and actions to be taken going forward.

*Guard House Barricades and Lighting* – The Board approved the beautification wraps for the parking barricades. Greg met with electricians about monument lighting and received multiple quotes.

*Architectural Control Committee (ACC)* – The Board is still seeking volunteers to serve on the ACC who are not themselves members of the Board, the spouse of any member of the Board or in the household of any member of the Board.

### ***NEW BUSINESS***

*Topographical Survey* – The City of Houston has engaged an engineering firm and surveying company to examine the drainage between the Kickerillo property and Marywood on one side and Memorial Thicket on the other, which drains the west side of Memorial Thicket and was the old Buffalo Bayou. The initial phase is to complete a topographical survey by Amani Engineering.

**OFFICERS’ REPORTS**

**A. Security – Reese Brito**

*Lamp Posts* – Guards check every Friday and list all of the lamp posts that are currently not in working order. Guards will send out notifications to homeowners on Wednesdays and Fridays.

*Stop Signs* - The Board is looking to update the street signs so they are all cohesive throughout the neighborhood, but that will be a longer term project.

*Alarm Phone Line* – Reese will contact Smith Thompson and AT&T to discuss if we can disconnect the alarm phone line.

**B. Treasurer – Greg Sergesketter**

As of March 7, 2022, 156 out of 159 assessments (98%) for 2022 have been paid. This compares to 154 out of 159 assessments (97%) as of March 7, 2021, 155 (97%) as of March 8, 2020 and 142 (89%) as of March 13, 2019.

Assessments received during March 2022 will be assessed the monthly administration fee of \$25 for an aggregate of \$50.

A reminder email was sent on February 23<sup>rd</sup> to those that had not yet paid.

*Refinance/Transfer/Resale Certificate Fees Received*

- 827 Plainwood – February 28<sup>th</sup> Sale Date – Transfer

*Cash Balances*

<u>Account</u>	<u>Amount</u>
Checking	\$242,363.99
MMA – Reserves	65,509.35
MMA	<u>77,851.03</u>
Total March 7, 2022	<u>\$385,724.37</u>
Total March 8, 2021	\$375,148.28

*Billings by Providers – Status*

- GuardOne billing for our guard service – Paid through March 1, 2022.
- GreenScapes for landscaping – Current, except for additional amount for trimming crepe myrtles.
- Waterwise for irrigation inspection, maintenance and repair – Current.
- Texas Pride (155) – Current.
- Smith Thompson for alarm systems (60 homes) – Current.

*City of Houston Trash Reimbursement*

December reimbursement has been paid. January reimbursement outstanding. February reimbursement has been sent in.

**C. Operations**

*Yard of the Month* – An award for the yard of the month was discussed further. Recognition will include a yard sign and notice on the website and in a newsletter. Contact was made with the MTWA and the Women’s Garden Club will choose the house each month. They will choose the first YOTM in April.

*Guardhouse Barricades* – The Board approved the tree design and the barricade covers.

***NEXT MEETING***

The next meeting will be Wednesday, April 13 at 7:00 pm at the home of Lyn Buza, 807 Elk Run Circle.

There being no other business, the meeting adjourned at 9:01p.m.

Dated: March 9, 2022

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**MEGHAN LEE**  
SECRETARY